



**38TH DISTRICT AGRICULTURAL ASSOCIATION
Board of Directors Board Meeting Minutes
Monday, September 13, 2021**

Call to Order

The Board of Directors of the 38th District Agricultural Association met on Monday, September 13, 2021, for its regular Board Meeting. President Anguiano-Franco called the meeting to order at 5:00 p.m.

Roll Call

Directors Present: Anguiano-Franco, Bower, Mattos, Souza, Wilkey, Williams

Director Williams moved to excuse Directors Arellano and Weidman. Director Bower seconded the motion. Motion carried.

Introduction of Guests and Staff

Matt Cranford, CEO; Apryl Azevedo, Event Rental Manager; Debbie Larrick, Accounting; Kim Williams, Concessions Manager

Approval of Minutes – August 16, 2021 Regular Board Meeting:

Director Wilkey moved to approve August 16, 2021 Regular Board Minutes. Director Souza seconded the motion. Motion carried.

Manager (CEO's) Report:

CEO Cranford reported EDD scheduled audit was canceled. After speaking to the auditor and explaining the fair pays unemployment on a reimbursement basis and auditor recognizing all taxes were paid in full, there was no need for an audit.

CEO Cranford also reported looking toward 2022 fair. CEO Cranford has identified two to three possible Marketing Managers. Hopefully will have someone in place by middle of October. Also looking for a big idea for the 2022 Fair.

CEO Cranford is working on the 2022 Budget using 2019 actuals as a starting point since no Fair in 2020 and 2021.

President's Report:

President Anguiano-Franco **named the nominating committee for next Board President. The committee will consist of three Board members, Director Anguiano-Franco, Director Bower and Director Mattos.**

Advisory Committee Reports

Finance Committee:

Director Wilkey moved to approve August 2021 Finance Committee Minutes. Director Souza seconded the motion. Motion carried.

Discussion about costs of the Milk Parlor took place. CEO Cranford explained going forward TDR will open and close each event with maintenance to maintain function and control expenses.

Director Wilkey moved to approve August 2021 Balance Sheet and Financial Recap as presented. Director Williams seconded the motion. Motion carried.

Director Wilkey moved to approve August 2021 Accounts Payable and Accounts Receivable as presented. Director Williams seconded the motion. Motion carried.

Director Wilkey moved to approve August 2021 Payroll as presented. Director Williams seconded the motion. Motion carried.

Director Wilkey moved to approve Financial Review Engagement with Scinto Group. Director Bower seconded the motion. Motion carried.

Director Williams moved to approve CDFA Contract 21-0494-000SG for General Allocation \$32,030. Director Wilkey seconded the motion. Motion carried.

Marketing:

No report.

Operations Committee:

CEO Cranford reported looking at leasing a tractor.

Entertainment Committee:

No report.

Commercial Committee:

Director Wilkey moved to accept contracts 2021-39 thru 2021-47. Motion was seconded by Director Souza. Motion carried.

Livestock Committee:

The Livestock Advisory Committee met and refined a potential 2022 schedule to be presented to the Livestock Committee and approved before the next Board Meeting. They also comprised a list of recommendations to present to the Livestock Committee. Livestock Committee meeting is scheduled for October 7, 2021 at 3:00PM.

Executive Committee:

No report.

New Business:

n/a

Friends of the Stanislaus County Fair Foundation:

No report.

Next Board Meeting:

Monday, October 18, 2021, at 5:00 p.m.

Adjourn:

Director Wilkey moved to adjourn. Director Souza seconded the motion. Motion carried. Meeting adjourned at 5:50 p.m.

Matt Cranford
Chief Executive Officer

Angelica Anguiano-Franco
President, Board of Directors