



2021 Rabbit & Poultry

Virtual Auction

BUYER INSTRUCTIONS

ALL BUYERS

- Visit our website at www.stancofair.com to access the auction site
- CLICK ON 2021 Virtual Auction Livestock Auction and Buyers
- Click on “REGISTER”

PRE-REGISTERED BUYERS

Search for your Buyer Name in the drop-down list and CLICK ON BUYER NAME (if not listed follow NEW BUYER instructions)

1. Select Request Code to receive a 4-digit security code via text to your cell phone
2. Buyers will receive a text with their 4-digit code. KEEP your code number, it is required for you to log on as a Buyer during the Auction
3. Go back to the Auction site and click on REGISTER, select BUYER NAME
4. Enter your SECURITY CODE in the box below your name and you will be logged in to the Auction

NEW BUYERS (not currently registered for 2021)

Click Register as a New Buyer, and complete all required information, INCLUDING your CELL PHONE number

1. Buyers will receive a text with their 4-digit code after registering. KEEP your code number, it is required for you to log on as a Buyer during the Auction
2. Go back to the Auction site and click on REGISTER, select BUYER NAME
3. Enter your SECURITY CODE in the box below your name and you will be logged in to the Auction

VIRTUAL AUCTION FOR RABBITS AND POULTRY

1. Bidding will be available virtually via cell phone, computer, tablet, or other handheld devices.
2. Upon placing a first bid for a specific lot, you will be prompted to select a destination for the animal. If you would like to change your selection, you can do so when placing another bid. The destinations can be different for multiple animals.
3. Placing a split bid? Check the split bid checkbox when placing your bid. If you win, fair management will contact you upon winning the bid to obtain split details.
4. You will receive a text message if an item you bid on has been outbid.

Log In from the top right of the screen - Callout pointing to the 'Log In' button.

Registered Buyers are sent a 4-Digit code to their mobile phone which should be entered to access the site. - Callout pointing to the 'Enter Code Sent to Mobile Phone' field.

Anyone who has not registered yet, can register as a new buyer. - Callout pointing to the 'Register New Buyer' link.

NOTE: All buyers and their codes can be accessed from the Admin screen. If a buyer has a question about registration or their code, administrators will be equipped with the right data to help them. - Callout pointing to the registration form.

Mobile Phone should be entered to receive code that will be used for log-in. - Callout pointing to the 'Phone' field in the registration form.

The interface includes a 'Log In' button, a search for registered buyers, a code entry field, and a registration form with fields for Buyer Name, Contact Name, Address, Address 2, City, State, Zip Code, Email, and Phone. A 'Register' button is at the bottom of the form.

AUCTION PROCESS:

1. All lots for Auction open at 4:00 p.m. on Tuesday, July 13th
2. All lots for bids at Auction will end at 8:00 p.m. on Wednesday, July 14th
3. Add-ons will remain open for all lots until closing at 5:00 p.m. on Monday, July 19th

Hamburger Menu in the top left opens the filter box. - Callout pointing to the menu icon.

Auto-Refresh occurs, but you can always refresh on your own. - Callout pointing to the refresh icon.

Click on an exhibitor to see more information on the lots and exhibitors. - Callout pointing to an exhibitor's name in a lot listing.

Pre-registered buyers log-in here. - Callout pointing to the 'Log In' button.

Popout Video Feed - Callout pointing to a video player.

Popout Youtube Live Stream for all to watch from wherever they are - Callout pointing to a live stream player.

The auction page shows a grid of lot listings. Each listing includes an exhibitor name, a photo, and details such as 'Market Turkey', start and end times, time remaining, current bid, winning bidder, and add-ons total. A 'Popout Video Feed' and a 'Popout Youtube Live Stream' are also visible on the right side of the page.

PLACING A BID:

1. Buyers place a bid – all lots are sold per head for all species
2. After placing your bid, Buyers will choose how to process the animal
3. Click on the drop-down selection to choose a Custom or Resale Destination
4. This selection will remain the same for this lot if future bids are placed. You will be able to edit this at any time prior to winning the bid.

AUCTION CLOSING:

1. Bids will close on Wednesday, July 14th at 8:00 p.m.
2. If there is competitive bidding and a bid is placed within the last 30 seconds of the lot closing, the lot will extend 2 additional minutes after the last bid is placed until there is a winning bid

WINNING BUYER:

1. CONGRATULATIONS! You have won the lot
2. BUYER PAYMENT ONLINE CAN BE SUBMITTED UPON WINNING BID.
3. Buyer Bills will be available for payment online at www.stancofair.com on our Virtual Auction page. Payments online can be made starting Monday, July 19th
4. Buyer Bills are due upon receipt of invoice
5. All Buyers will be mailed a copy of their bill to the address on file.