



2021 Buyer and Add-on Instructions

ALL BUYERS

- CLICK here [ShowWorks Auctions](#) to become a 2021 Livestock Auction Buyer or Add-on Bidder
- Choose REGISTER or LOG IN – Top right corner of screen

PRE-REGISTERED BUYERS

Search for your Buyer Name in the drop-down list and CLICK ON BUYER NAME (if not listed follow NEW BUYER instructions)

NEW BUYERS (not currently registered for 2021)

Click Register as a New Buyer, and complete all required information, INCLUDING your CELL PHONE number

REGISTRATION INSTRUCTIONS:

1. Confirm your name or business is not in the drop-down list on the log in page to avoid duplicate registration.
2. Complete the buyer name (this is the name that will be displayed on the auction site), contact name, address, email, and cell phone. Make sure it is a cell phone to receive text messages. Select Register. A text message will be sent to you with your 4-digit security code.
3. Return to the login page and select your name in the drop-down list.
4. Enter your 4-digit security code that was just text to you. This security code is your code for the website, remaining the same each time you log in. You do not have to request a new code each time.

ADD-ONS:

1. Log-in as a buyer.
2. Find the exhibitor you want to add-on to.
3. Click on their name.
4. Click the Add-on button at the bottom of the page.

Having trouble logging in or need to verify your contact information, please call the Livestock Office at (209) 632-2557 or (209) 482-2688

The image shows a web application interface with two main sections: a login area on the left and a registration area on the right. A large grey curly bracket connects the two sections.

Login Section (Left):

- At the top right, there is a "Log In" button. A callout box points to it with the text: "Log In from the top right of the screen".
- Below the logo, the text reads "Your Fair Name Here" and "Please use your security code".
- There is a dropdown menu labeled "Search for Registered Buyer".
- Below the dropdown is an input field labeled "Enter Code Sent to Mobile Phone".
- There are two buttons: "Sign In" (blue) and "Request Code" (grey).
- Below these buttons is a link: "Register New Buyer".
- A callout box points to the "Request Code" button with the text: "Registered Buyers are sent a 4-Digit code to their mobile phone, which should be entered to access the site".
- Another callout box points to the "Register New Buyer" link with the text: "Anyone who has not registered yet, can register as a new buyer."

Registration Section (Right):

- At the top, there is a logo and the text "Your Fair Name Here" and "Register New Buyer".
- Below this is a form with the following fields: "First Name", "Contact Name", "Address", "Address 2", "City", "State", "Zip Code", "E-mail", and "Phone".
- At the bottom of the form is a "Register" button.
- A callout box points to the "Phone" field with the text: "Mobile Phone should be entered to receive code that will be used for log-in".
- A "NOTE" callout box at the top right of the registration area states: "NOTE: All buyers and their codes can be accessed from the Admin screen. If a buyer has a question about registration or their code, administrators will be equipped with the right data to help them."